

Minutes of Meeting  
WHUUF Board of Trustees, January 25, 2017

Present: members: Joe Boyd, Megan Esler, Diane Freedman, John Riles, Tita Lyons, Rick Tangeman, Kim Transier; staff: Rebecca Gammons, Pat Lichen, Tracy Springberry; guests: Patrick Neal (Stewardship Committee), Anita Clark (Arts & Aesthetics Committee).

Opening: The meeting was called to order at 6:30. Rev. Tracy gave a reading as the chalice was lit. After check-ins, business commenced at 6:50.

Congregational Administrator's Report: Submitted separately ahead of meeting. A group called House of Prayer wants to rent the Sanctuary 6:00PM-12:00 midnight one Saturday per month. We agreed Pat will review their mission statement before offering the contract.

Treasurer's Report: Submitted separately ahead of meeting. Revenue is lower than projected, but so are expenses; we're still under budget.

R.E. Director's Report: Submitted separately ahead of meeting.

Minister's Report: Submitted separately ahead of meeting. Julie Earnest will chair an Adult RE Team, but needs committee members. She and Pat will target new whuufers for Sunday morning volunteer tasks. John reminded the Board he collects comments about Tracy's performance.

Committee on Ministry Report: Megan reported that the Compassionate Communication guidelines whose draft we approved last month has been submitted in final form. The COM will discuss them with the fellowship in cottage meetings. They don't need a vote because they are only guidelines.

Closing Assignments: Services no longer include verbal announcements. Rare exceptions are OK if urgent; give them to the lay leader before service.

1/29 = Tita  
2/5 = John  
2/12 = Diane  
2/19 = Rick  
2/26 = Kim

Covenant of Affiliation: We reviewed the Covenant of Affiliation for Kate Lore, a community minister. (See minutes of 11/30/16 meeting for discussion.) In a motion proposed by Rick and seconded by Tita, the Board voted unanimously to accept this agreement to covenant with Kate as WHUUF's Affiliated Minister.

Buildings & Grounds: Rick will follow up with Barb Hansen to get a structural engineer to evaluate our building, preceding any decisions about the roof.

Arts & Aesthetics: Anita presented the A&A Committee's 2016 Report and 2017 Proposals. A&A seeks \$300 for lighting and hanging improvements in the sanctuary; Joe says this can come from the \$700 reserved for one-time expenses, separate from the annual budget. A&A proposes hosting an art fair at WHUUF on a Saturday in summer or fall to raise money for WHUUF and for A&A. The money would come from rental of booth space, not sales of artworks. WHUUF artists would be given priority, then other artists in our UU Cluster, then other local artists. The Board will make a decision about the art fair at our next meeting. Rick suggested Anita write a newsletter article about A&A's achievements.

Interim DRE Search Team: Kim presented a draft of the advertisement that the Search Team means to post on the LREDA (Liberal Religious Educators Association) job search web site on Feb. 1. It includes a brief description of WHUUF and a summary of the job description and compensation. Kim incorporated all the Board's suggestions.

Aspirational Budget Meeting: Megan reported that 25 people attended the budget meeting on Jan. 22. After generating ideas, they voted for their favorite two ideas by placing dots. All congregants who missed the meeting have been encouraged to dot-vote on Jan. 29 and Feb. 5. The most popular idea is increasing the minister to  $\frac{3}{4}$  time; in second place is increasing the DRE to  $\frac{3}{4}$  time. The UUA recommends at least a  $\frac{3}{4}$  minister to support any big capital campaign (e.g. rebuilding our RE wing or expanding the sanctuary). Patrick noted that increasing both jobs to  $\frac{3}{4}$  time means adding \$35,000 in annual pledges.

Looking Ahead: Rick will research getting a monitor for the coffee room so people can watch and hear the service when the sanctuary is too crowded. Tracy, Patrick, John, Rick, and Diane will form a Task Force to address membership issues (What are the steps of integrating newcomers into active fellowship? Who is responsible for what steps?).

Stewardship: Patrick reports a 4-week stewardship campaign will kick off Feb. 26. Stewards (recruiting now) will meet one-on-one with all members. Celebration Sunday to close the campaign is Mar. 26. New this year, a "Cornerstone Society" reception for the biggest donors will be Mar. 18, 7:00-8:30; the Board is invited.

Congregational Meeting in February: Kim will update the congregation on the Interim DRE search (10 min.).

Closing: The meeting was adjourned at 8:50 with closing words by Rev. Tracy.

Submitted by  
Kim Transier